



TOWN OF ROXBURY CONNECTICUT

Board of Finance

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY BOARD OF FINANCE REGULAR MEETING FEBRUARY 20, 2018

MINUTES

CALL TO ORDER

The meeting was called to order at 7:00 p.m.

Members Present: Andy Engel, Wayne Piskura, Nanette Falkenberg, Sarah Foreman, John Hopkins, and Ed Cady
Others Present: Barbara Henry, James Conway, Cynthia Newby, Pam Southworth, and Teresa Roxburgh

APPROVAL OF MINUTES

January 23, 2018 - Regular Meeting

Motion: A motion was made to approve the minutes of January 23, 2018 Regular Meeting; By John Hopkins, seconded by Wayne Piskura and carried unanimously.

BUSINESS

Presentation and Discussion of the Roxbury Library Budget

Cynthia Newby, Pam Southworth, and Teresa Roxburgh came forward and reviewed their package dated 1/9/18 with the group. Pam Southworth reported that they are in year 4 of 4 of the Eversource energy pay back loan. She reported that the library now has to cover additional costs in the following areas:

- Due to a decrease in State assistance, the Library must now cover the cost to access the Interlibrary loan program \$2,405.00
- The Library has lost its free internet and must now pay \$1,800.00 to use the fiberoptic line from Booth Free School to Minor Memorial Library
- The cost of the land line has increased \$800.00

Pam Southworth stated they are proposing a 2.25% increase in staff salaries after holding flat the previous year. They are respectfully requesting a \$2,400.00 increase in this year's operating budget.

Teresa Roxburgh reported that there have been acoustical problems in the Community Studio. The Friends of the Library raised \$8,800.00 to go toward noise mitigation. Cynthia Newby reported the Library is in the process of getting estimates to install acoustical panels, and that the estimate could be around \$40,000.00.

Andy Engel commented on Minor Memorial Library turning 25 years old and asked if the Library wanted to start moving money into escrow to go toward a replacement boiler. Barbara Henry recommended the Library get prices for this and for a replacement generator to be submitted with next year's budget.

Teresa Roxburgh requested if the Town could take over the snow plowing at the Library. The Library budgeted \$1,500.00 for the year with each plowing costing \$125.00.

The group thanked the Board for the report and noted their appreciation for all their efforts.

The Board discussed the snow plowing request and noted that at this time the Town does not have the capability to take on additional snow plowing duties.

Discussion of Funding for Future Capital Projects

Barbara Henry shared a draft of the Capital Improvement Program 2018-2019 with the Board. Barbara Henry reported the Fire Department would like to replace the '89 Mack Rescue Truck. She stated she was informed prior to the BOF meeting that the original replacement estimate increased from \$470,000.00 to \$700,000.00. She also stated that two Public Works vehicles should be looked at for replacement. Public Works truck #6 '07 Intl 7400 is scheduled to be replaced in 2022 but will not last until then, and Public Works truck #20 '72 Mack Water Truck.

She is also asking the Board for their consideration into lease purchasing replacement vehicles while interest rates are still low.

The Board discussed the Fire Departments request and noted the need for a firm price. John Hopkins requested that the Town look at what resources are shared by other Towns with our Fire Department through mutual aid, and if this particular vehicle is needed. Nanette Falkenberg agreed and would like a full proposal of what is needed, and loan information.

The Board discussed the Public Works request. Ed Cady asked if it was possible to have a Publics Works walk through and asked if it was possible to combine the need for two vehicles into one.

It was decided to hold a Special Board of Finance meeting in conjunction with the next Board of Selectmen's meeting on March 5, 2018 at 7:00 P.M. to discuss a new fire truck with the Fire Department.

Motion: To hold a Special Board of Finance Meeting at the next Board of Selectmen's meeting on March 5, 2018 at 7:00 p.m. to discuss a new fire truck with the Fire Department; By Ed Cady, seconded by Nanette Falkenberg and carried unanimously.

SELECTMAN'S REPORT

There was no report.

OTHER BUSINESS

There was no other business to report.

ADJOURNMENT

Motion: A motion was made to adjourn the meeting at 8:52 P.M. by Wayne Piskura, seconded by Ed Cady and carried unanimously.

Respectfully submitted,

Julie Cady

Julie Cady, Secretary

These minutes are not considered official until approved at the next Regular Meeting of the Roxbury Board of Finance